



HOE VALLEY SCHOOL

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Head Teacher: Mrs J Davies

Dear Parents

I want to start by introducing myself and telling you a little about my role and responsibilities at Hoe Valley School.

My job title is 'Operations and Finance Manager' in simple terms my responsibilities lie in all areas that are not curriculum led. In summary, these are finance, HR including payroll, premises including compliance and health and safety, IT, catering, admissions and marketing. In addition, I am responsible for all new projects, ensuring that they are completed on time and within budget.

In 2022, we brought in our own in house catering provision. We were not receiving good quality or service from external caterers and decided to take the risk and bring it in house. It is one of many success stories for Hoe Valley School and one I am very proud to have been a part of it. It is now an integral part of our daily school provision and provides healthy meals for students and staff.

In September 2023, we are excited to be opening our new sixth form. Building work for a new extension will commence soon and in the interim, we have converted a wing of the school to a modern sixth form provision with seminar rooms, study areas and a common room ready for our new cohort of Year 12 students.

As you may be aware, we are a google school and pride ourselves on being able to deliver not only a hi tech IT provision but we have a very modern approach towards our Work Ready Agenda focusing on the digital future for our learners.

In order to afford all of these provisions and more, we receive Government funding, grants and generated income and we work to ensure that year on year our budgets balance. We strive to invest in the right services and supplies to provide the best education for our students.

So where does the PTA fit into this picture? PTAs or Parent Teachers Associations are invaluable because they think about the school at this very moment. Myself and the senior leadership team strategically plan three to five years ahead to ensure we remain a viable business. We purchase the 'must haves' and the essentials to maintain the school standards and the safety of the premises. We cannot always buy the 'would like to haves' because the budget is just too restricted.

A PTA made up of current parents and teacher representatives discuss what students would like now. What would support the school now. What would the students benefit from now. It also unites the community and helps parents to meet one another.

Working with a PTA is always a joy because new ideas can become reality. Students at the school benefit from additional resources or events and together we make this wonderful school's facilities even richer.

So if you have time, and love the idea of meeting likeminded parents, supporting the school and working with us to continue to keep Hoe Valley School successful and enriched then please sign up by email PTA@hoevalleyschool.org

Thank you for your time and I wish you all a lovely summer.

Mrs Sarah Newman
Finance and Operations Manager

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