



# HOE VALLEY SCHOOL

## TEACHER OF MATHS - MATERNITY COVER JOB DESCRIPTION AND PERSON SPECIFICATION

**SALARY: £35k - £50k**

### The School

*"Hoe Valley School is an inspiring environment at the heart of its community where every student's experience is personalised. Our students will learn to think independently, pursue their ambitions and achieve their highest potential."*

### Hoe Valley School is:

- An oversubscribed secondary school that opened in September 2015 to serve the local community of South Woking
- Delivering innovative and exciting lessons to years 7-13
- Committed to ensuring our students leave us with excellent academic outcomes, the skills to be 'work-ready' and the traits of excellent global citizens
- Following the National Curriculum, where Maths and English are taught every day
- A Google School with ICT fully embedded in all curriculum areas
- Committed to learning which is relevant with links to the 'real world' of business, higher education and the local community
- In a state of the art, new School completed in September 2018 on Egley Road, Woking
- Committed to supporting our staff to have a good work / life balance by offering longer school holidays, bespoke CPD programmes, minimising paperwork and meetings, and ultimately by trusting our staff to deliver excellent outcomes

### The Role

We are seeking to appoint a passionate, talented and rigorous practitioner to join our dedicated Maths department for **8 months maternity cover from September 2026 to April 2027**.

The successful applicant will be an inspirational teacher who is experienced and confident teaching in Key Stages 3 and 4. Experience teaching A Level Mathematics or Further Mathematics experience is desirable but not essential. They will share the School's vision and the belief that all young people can achieve at high levels.

At Hoe Valley School, the foundation of our teaching is the development of students' long-term memories, enabling them to build lasting knowledge and enrich their future lives. Within the Maths department we use self-testing, prior knowledge checks, regular modelling and a cyclical approach to topics to help build this, and resilience, within our students.

## **CORE RESPONSIBILITIES (IN ADDITION TO THE TEACHERS' STANDARDS)**

### **Teaching and Learning**

- To teach Maths lessons to years 7-11 (and years 12-13 with previous experience teaching A-Level)
- To contribute to the design of the curriculum to ensure it is exciting, relevant, challenging and personalised
- To ensure that all students are making good or outstanding progress and that teaching and learning is of a high standard
- To track and assess all students progress, with a focus on analysis and intervention of our most disadvantaged students
- To contribute to the CPD program across the School and share best practice
- To ensure Maths has a high profile across the School through offering vibrant and exciting learning opportunities
- To ensure that resources are organised and available to promote a purposeful environment for teaching and learning to take place, integrating ICT where appropriate
- To support and encourage attendance in additional Maths events such as UKMT and AMSP events
- To deploy other adults effectively within the classroom, involving them, where appropriate, in the planning and management of student learning

### **Progress and Attainment**

- To ensure assessment, feedback and monitoring is SMART, accurate and clearly moves students' learning on across all teachers within the faculty
- To standardise marking with colleagues both within the School and with partner schools
- To rigorously analyse student data to inform planning and intervention programmes
- To lead and attend internal and external meetings as required
- To feedback to students and parents / carers in line with the School policy

### **Behaviour and Safety**

- To collaborate closely with parents to ensure that they are aware of their child's progress, engaged in their development and in supporting them in their vision for the future
- To ensure the safety of all students on and off site
- To model and enforce excellent standards of behaviour within and beyond the faculty
- To monitor students' achievement, attendance, uniform, punctuality and behaviour and to respond promptly to issues in line with the school's policies

### **School Improvement**

- To support the School's marketing and recruitment plan through attending events, contributing to marketing materials and via frequent high quality interactions with feeder primary schools
- To embody the School's values both on and off site
- To monitor allocated budgets and ensure value for money at all times
- To coach and mentor colleagues as appropriate

The above list is not exhaustive and may be subject to amendment in due course in discussion with the relevant employee.

## PERSON SPECIFICATION

Essential	Desirable	Assessment Criteria
<b>Qualifications &amp; Competencies</b>		
A bachelor's degree at a 2.1 or higher in a relevant discipline	Evidence of other relevant CPD qualifications	Application form
Qualified teacher status through a PGCE, GTP or other international equivalent		Application form
Maths at A-level standard or equivalent		Application form
<b>Experience</b>		
Excellent subject knowledge in relevant disciplines	Experience teaching A Level Maths and/or Further Maths	Application form & interview
Experience of designing and delivering exciting, challenging and personalised lessons		Application form, interview & reference
Evidence of holding high aspirations for young people		Application form & interview
Evidence of delivering excellent outcomes for students	Experience teaching A Level Maths and/or Further Maths	Application form, interview & reference
Experience of giving high quality formative and summative feedback		Application form, interview & reference
<b>Skills and Attributes</b>		
<p>Alignment with HVS Values:</p> <p>C - Courtesy : model the calm behaviours expected of others in terms of consideration, professionalism, trust and respect</p> <p>I - Integrity : fair and honest, trustworthy, committed to earn success through hard-work</p> <p>R – Resilience: Not giving up when times are tough, demonstrating endurance</p> <p>C - Community : A strong sense of responsibility to the community to improve the quality of the local environment for its residents</p> <p>L - Leadership : show leadership in thought and action, being open to new ideas and overcoming adversity to achieve success; communicating effectively</p>		Application form, interview & reference

E - Enthusiasm : a positive attitude towards life, passion, curiosity and a lifelong love of learning		
Excellent organisation skills with the ability to multi-task and effectively prioritise		Application form, interview & reference
Strong attention to detail where only the best is good enough		Application form, interview & reference
Excellent interpersonal skills with strong levels of numeracy and written and oral communication		Application form, interview & reference
Able to adapt to find practical solutions to problems		Application form & interview
Ability to remain calm, good humoured and strategic in challenging contexts		Application form & interview
Commitment to the ethos of the School		Application form & interview
<b>Safeguarding</b>		
2 satisfactory written references including from current/most recent employer		Application form & reference
A satisfactory enhanced DBS check		