HOE VALLEY SCHOOL

HEAD OF PHYSICAL EDUCATION

JOB DESCRIPTION AND PERSON SPECIFICATION

SALARY: £54k - £62k dependent on experience

The School

"Hoe Valley School is an inspiring environment at the heart of its community where every student's experience is personalised. Our students will learn to think independently, pursue their ambitions and achieve their highest potential."

Hoe Valley School is:

- An oversubscribed secondary school that opened in September 2015 to serve the local community of South Woking
- Delivering innovative and exciting lessons to years 7-13
- Committed to ensuring our students leave us with excellent academic outcomes, the skills to be 'work-ready' and the traits of excellent global citizens
- Following the National Curriculum, where Maths and English are taught every day
- A Google School with ICT fully embedded in all curriculum areas
- Committed to learning which is relevant with links to the 'real world' of business, higher education and the local community
- In a state of the art, new School completed in September 2018 on Egley Road, Woking
- Committed to supporting our staff to have a good work / life balance by offering longer school holidays, bespoke CPD programmes, minimising paperwork and meetings, and ultimately by trusting our staff to deliver excellent outcomes

The Role

We are looking for a passionate, talented and organised Head of Physical Education to join our school to lead in the development and delivery of the Physical Education curriculum from April 2027.

As a state of the art new school completed in 2018, we pride ourselves on our excellent sports facilities linked to a new leisure centre. These facilities include a sportshall, dance studios, gym, 3 3G football pitches, 2 MUGAs for netball and tennis, 2 grass pitches for rugby and football and a full size athletics track.

Our Head of Physical Education will be an inspirational teacher with a proven track record of leading students to achieve outstanding results, who embraces creativity, innovation and is always looking for the very best practice in teaching. They will share the School's vision and the belief that all young people can achieve at high levels.

We are a Google school, with regular CPD specifically on new software and applications to enhance learning and systems designed to reduce paperwork and administration.

CORE RESPONSIBILITIES (IN ADDITION TO THE TEACHERS' STANDARDS)

Leading Teaching and Learning

- To monitor the quality of teaching and learning of all teachers within the faculty
- To teach Physical Education at any level within the School (within the age range 11-16)
- To design, maintain and monitor the delivery of the KS3 and KS4 curriculum for Physical Education in the School in terms of long, medium and short term planning
- To ensure that all students are making good or outstanding progress in Physical Education and that teaching and learning across the School is of a high quality
- To contribute to CPD across the School and share best practice via coaching, sharing planning and resources and following an 'open door' teaching policy
- To ensure Physical Education has a high profile across the School through offering vibrant and exciting learning opportunities
- To ensure that resources are organised and available to promote a purposeful environment for teaching and learning to take place, through a mix of traditional teaching techniques, integrating ICT where appropriate
- To extend the curriculum via relevant trips, organising exciting visits from relevant speakers and visitors and leading enrichment programmes including the management of outside teachers and coaches
- To promote high participation levels of Physical Education outside of the curriculum and to contribute to the extra-curricular enrichment activities of the School
- To lead at least one annual sports tour per year for both boys and girls to help reward and showcase the achievements of our students
- To lead intervention programmes during the School holidays, before / after School or during weekends as required
- To deploy other adults effectively within the faculty and in the classroom, involving them, where appropriate, in the planning and management of student learning

Leading Progress and Attainment

- To ensure assessment, feedback and monitoring is SMART, accurate and clearly moves students' learning on across all teachers within the faculty
- To standardise marking with colleagues both within the School and with partner schools
- To hold the team to account via line management meetings, department meetings and by following the School's Appraisal policy
- To rigorously analyse student data to inform planning and intervention programmes
- To lead and attend internal and external meetings as required
- To feedback to students and parents / carers in line with the School policy

Leading Behaviour and Safety

- To collaborate closely with parents to ensure that they are aware of their child's progress, engaged in their development and in supporting them in their vision for the future
- To ensure the absolute safety of all students on and off site
- To model and enforce excellent standards of behaviour within and beyond the faculty
- To monitor students achievement, attendance, uniform, punctuality and behaviour and to respond promptly to issues in line with the school's policies

Leading School Improvement

- To embody the School's values both on and off site
- To contribute to the School's Development Plan (SDP) To monitor allocated budgets and ensure value for money at all times

- To coach and mentor colleagues as appropriate

The above list is not exhaustive and may be subject to amendment in due course in discussion with the relevant employee.

PERSON SPECIFICATION

Essential	Desirable	Assessment Criteria
Qualifications & Competencies		
A bachelor's degree at a 2.1 or higher in Physical Education	Evidence of other relevant CPD qualifications	Application form
Qualified teacher status through a PGCE, GTP or other international equivalent	NPQML or M.A.	Application form
Physical Education at A-level standard or equivalent		Application form
Experience		
Excellent subject knowledge in relevant disciplines		Application form & interview
Experience of designing and delivering exciting, challenging and personalised lessons and Programmes of Study		Application form, interview & reference
Evidence of holding high aspirations for young people		Application form & interview
Evidence of delivering excellent outcomes for students		Application form, interview & reference
Experience of giving high quality formative and summative feedback		Application form, interview & reference
Experience of managing and leading groups of students/young people	Evidence of leading a team of teachers effectively	Application form & interview
Evidence of continually improving outcomes for students in terms of attendance, punctuality and student wellbeing		Application form & interview
Skills and Attributes		
Alignment with HVS Values: C - Courtesy : model the calm behaviours expected of others in terms of consideration, professionalism, trust and respect		Application form, interview & reference

I - Integrity : fair and honest, trustworthy, committed to earn success through hard-work R – Resilience: Not giving up when times are tough, demonstrating endurance C - Community : A strong sense of responsibility to the community to improve the quality of the local environment for its residents L - Leadership : show leadership in thought and action, being open to new ideas and overcoming adversity to achieve success; communicating effectively E - Enthusiasm : a positive attitude towards life, passion, curiosity and a lifelong love of learning		
Excellent organisation skills with the ability to multi-task and effectively prioritise		Application form, interview & reference
Strong attention to detail where only the best is good enough		Application form, interview & reference
Excellent interpersonal skills with strong levels of numeracy and written and oral communication		Application form, interview & reference
Ability to adapt to find practical solutions to problems		Application form & interview
Ability to remain calm, good humoured and strategic in challenging contexts		Application form & interview
Good level of physical fitness		Interview & reference
Commitment to the ethos of the School		Application form & interview
Safeguarding		
2 satisfactory written references including from current/most recent employer		Application form & reference
A satisfactory enhanced DBS check		