

## **HVS Student Acceptable Use Policy**

To use this computer or laptop you must agree to the following Acceptable Use Policy.

- All Email and Internet access is logged and actively monitored
- Never share your password with anyone else or ask others for their password
- Only access suitable material. The internet is not be used to download, send, print, display or transmit material that would cause offence or break the law
- Do not attempt to access online gaming sites, internet chat sites, any site that contains sexual/ obscene content, any hate groups or discrimination websites, any material that could be viewed as condoning unlawful activities and any material that relates to harassment on the grounds of race, sex, marital status, colour, ethnic or national origin, nationality, religion, disability or sexual orientation
- Never attempt to access files or programs to which you have not been granted access to. Attempting to bypass security barriers may breach data protection regulations and such attempts will be considered as hack attacks
- Never give or enter your personal information on a website, especially your home address, your mobile number or passwords
- Do not download or install software from the Internet, as it is considered to be vandalism of the School's ICT facilities
- You are not allowed to use removable devices with School equipment, and all sharing or transfer of documents and other resources should be done using the g-drive
- All devices must be treated with care. Any damage must be reported immediately to the relevant teacher.

-Breach of the School's acceptable use policy will be dealt with as set out in the HVS Behaviour for Learning policy. Parents/carers may be billed for any vandalised equipment or deliberate damage to HVS devices or systems.