



Parent Teachers Association

Annual General Meeting

7pm

Friday 14 Oct 22

Minutes

26 members were present and the meeting declared quorate

1.0 Report of the Committee members on the Association's activities since the previous AGM

The Committee was assembled following a request for volunteers by the school in October 2021

We had 6 meetings in the 21/22 School year and 1 so far this year plus discussions with the Head, Jane Davies.

We have adopted the "*Parentkind*" model constitution which provides a formal structure for the Association.

Our main objective is to build a wider network between parents, the school and the local community. The ventures we are working on are aimed at this.

The activities we undertook last year, in addition to setting up the Association, were:

- A Quiz night
- Creating a Well-being "Garden" in the wooded area to the side of the school

This year we are planning:

- Further quiz nights
- A Christmas Fayre on Tuesday 6th December
- A cinema night in the Spring Term
- Further work on the Wellbeing Garden

We are not specifically focused on generating additional funds for the school as Hoe Valley is already in sound financial shape.

We welcome more ideas and support in planning and running these

The report was **accepted** by the members.

2.0 Receive the accounts of the Association for the previous financial year

The Association holds approximately £4,555. We had income of approximately £400 in the year and expended approximately £800, mainly on the Well-being Garden.

The signatories to the PTA bank account are the Chair and Secretary of the Association and the Head of School.

Income and expenditure records are available on request to the Finance Manager.

The accounts were **accepted** by the members.



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3.0 Appoint the Committee Members

The current committee members are:

Michael Bartlett	Chair	Helen Stapleton	School Representative
Lisa Johnston	Secretary	Jo Cunningham	Finance Manager
Wilna de Villiers		Katrina Laslett	
Melanie Bartlett		Christabel Holmes	
Abbie Trefry			

The Chair took this opportunity to thank them for their support – and Minal Khambalika who also helped – over the last 12 months.

The Chair recommended that these members continue to support the Association in this manner.

The appointment of the committee members as proposed was **accepted** by the members

4.0 Any Other Business

There was no further business

The meeting was closed.