



## HOE VALLEY SCHOOL PROVIDER ACCESS POLICY STATEMENT

Person Responsible: GB Committee  
Date Adopted: January 2018  
Date of last review: Spring 2024  
Date of next review: Spring 2025

*To be read in conjunction with the Child Protection & Safeguarding Policy, Work Ready Policy, and the Work Experience Policy.*

### **1. INTRODUCTION**

This policy statement sets out the school's arrangements for managing the access of providers to the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997, the Baker Clause and the Provider Access Legislation (2023).

### **2. STUDENT ENTITLEMENT**

All pupils in years 7 to 13 are entitled:

- to find out about vocational education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- to hear from a range of local and national providers about the opportunities they offer, including vocational education and apprenticeships – through options events, assemblies and group discussions and taster events;
- to understand how to make applications for the full range of academic and vocational courses.

For students of compulsory school age these encounters are mandatory and there will be a minimum of two encounters for students during the 'first key phase' (years 8 to 8) and two encounters for students during the 'second key phase' (years 9 to 11). For students in the 'third key phase' (years 12 to 13), particularly those that have not yet decided on their next steps, there are two more provider encounters available during this period, which are optional for students to attend

These provider encounters will be scheduled during the main school hours and the provider will be given a reasonable amount of time to, as a minimum:

- share information about both the provider and the approved vocational education qualification and apprenticeships that the provider offers
- explain what career pathways those options could lead to
- provide insights into what it might be like to learn or train with that provider (including the opportunity to meet staff and students from the provider)
- answer questions from students

### 3. MEANINGFUL PROVIDER ENCOUNTERS

One encounter is defined as one meeting/session between students and one provider. We are committed to providing meaningful encounters to all students using the Making it Meaningful Checklist. [Making it Meaningful: Benchmark 7 | CEC Resource Directory \(careersandenterprise.co.uk\)](https://careersandenterprise.co.uk)

Meaningful online engagement is also an option, and we are open to providers that are able to provide live online engagement with our students.

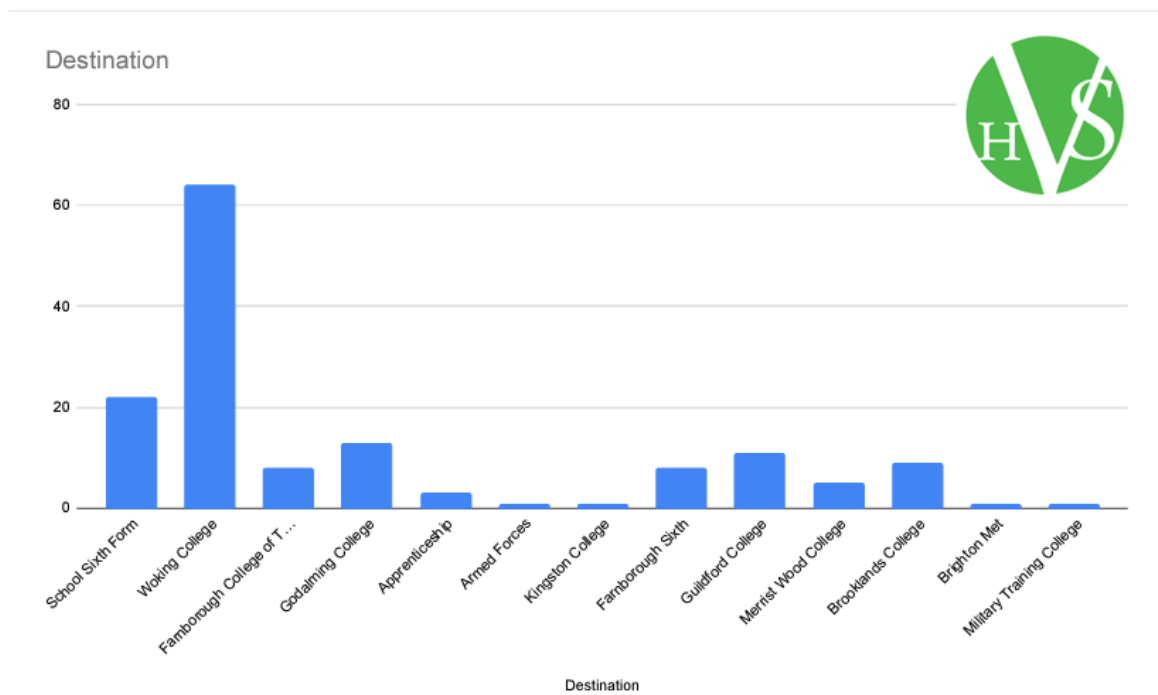
#### Previous providers

In previous terms/years we have invited the following providers from the local area to speak to our students:

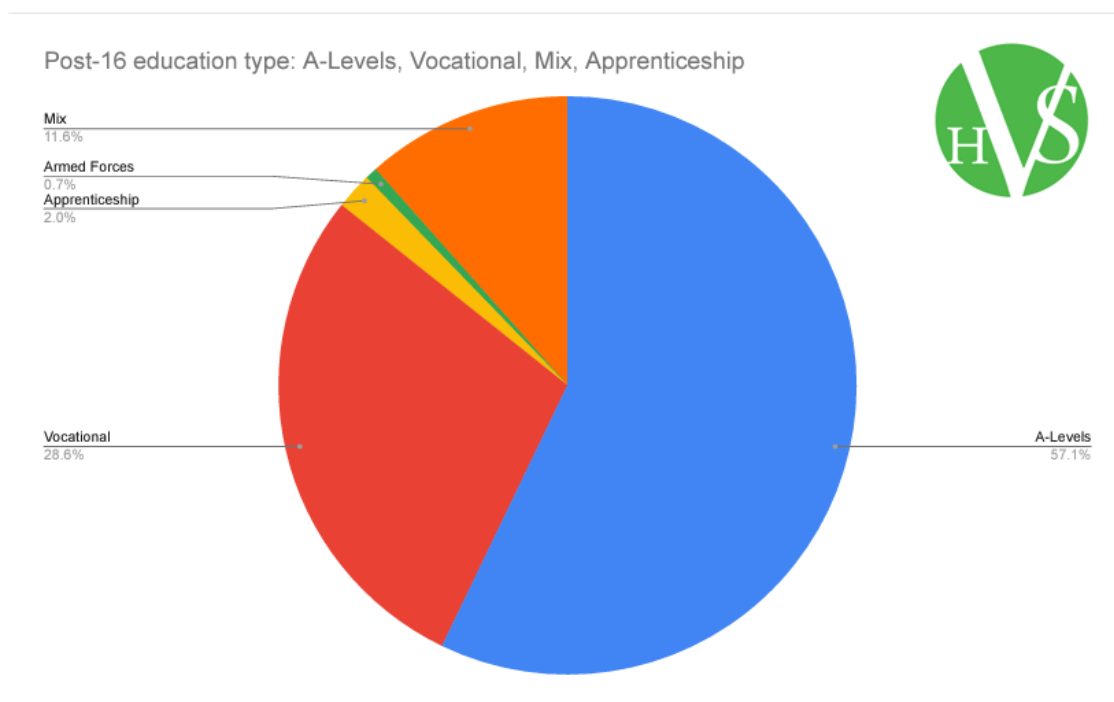
- MIT Skills, Guildford College, Brooklands College, Farnborough College of Technology, the BBC,

#### Destinations of our students

Our 2023 Year 11 leavers moved to range of providers in the local area after school:



Our 2023 Year 11 leavers went on to a range of academic and vocational courses:



#### **4. MANAGEMENT OF PROVIDER ACCESS REQUESTS**

##### **4.1 Procedure**

A provider wishing to request access should contact: Will Inglis, Careers Lead  
Telephone: 01483 662627 ext 5380  
Email: [inglisw@hoevalleyschool.org](mailto:inglisw@hoevalleyschool.org)

##### **4.2 Opportunities for access**

The school offers the six provider encounters required by law (marked in bold text) and a number of additional events, integrated into the school careers programme. We will offer providers an opportunity to come into school to speak to students or their parents or carers.

Please speak to our Careers Leader to identify the most suitable opportunity for you.

Gatsby Benchmarks								
	A STABLE CAREERS PROGRAMME	LEARNING FROM CAREER AND LABOUR MARKET INFORMATION	ADDRESSING THE NEEDS OF EACH STUDENT	LINKING CURRICULUM LEARNING TO CAREERS	ENCOUNTERS WITH EMPLOYERS AND EMPLOYEES	EXPERIENCE OF WORK PLACES	ENCOUNTERS WITH FURTHER AND HIGHER EDUCATION	PERSONAL GUIDANCE
	1	2	3	4	5	6	7	8
Year 7	Regular careers themed assemblies, PSHE sessions, tutor group activities, visiting speakers and workshops. Work Ready Bulletin sent home half termly. Student, parent and staff voice actively sought.	Unifrog. Visiting Speaker Programme, including Worktree events. Spring term careers fair.	Unifrog placement quizzes used to tailor LMI. PSHE sessions, Careers Advisor delivered lessons	Work Ready skills embedded in schemes of work from all departments. Open links to careers drawn in lessons. Subject area careers resourcing. PSHE sessions.	Visiting Speaker Programme, including Worktree events. Spring term careers fair.	Faculty led trips and visits.	Visiting Speaker Programme. Spring term careers fair.	Unifrog placement quizzes. PSHE sessions. Innervate careers lesson.

Year 8	Regular careers themed assemblies, PSHE sessions, tutor group activities, visiting speakers and workshops. Work Ready Bulletin sent home half termly. Student, parent and staff voice actively sought.	Unifrog. Options Evening - information for students and parents/carers. Innervate careers lessons. Visiting speaker programme, including Worktree events. Unifrog. Spring term careers fair.	Unifrog placement quizzes used to tailor LMI. PSHE sessions, Yes Futures, Careers Advisor delivered lessons	Work Ready skills embedded in schemes of work from all departments. Open links to careers drawn in lessons. Subject area careers resourcing. PSHE sessions.	Visiting Speaker Programme, including Worktree events. Skills Act Provider Access Legislation mandated session with technical education or apprenticeship provider. Spring term careers fair.	Faculty led trips and visits.	Visiting Speaker Programme. Scholars programme. Spring term careers fair.	Unifrog placement quizzes. PSHE sessions. Growing Aspirations. Innervate careers lesson. Yes Futures for PP students
Year 9	Regular careers themed assemblies, PSHE sessions, tutor group activities, visiting speakers and workshops. Work Ready Bulletin sent home half termly.	Unifrog. Visiting Speaker Programme. Spring term careers fair.	Unifrog placement quizzes used to tailor LMI. PSHE sessions, Careers Advisor delivered lessons	Work Ready skills embedded in schemes of work from all departments. Open links to careers drawn in lessons. Subject area careers resourcing. PSHE sessions.	Visiting Speaker Programme. Skills Act Provider Access Legislation mandated session with technical education or apprenticeship provider.	Faculty led trips and visits.	Visiting Speaker Programme, including Worktree events. Skills Act Provider Access Legislation mandated session with technical education or apprenticeship provider.	Unifrog. PSHE and Growing Aspirations Innervate careers lesson

	Student, parent and staff voice actively sought.				apprenticeship provider. Spring term careers fair.		Spring term careers fair.	
Year 10	Regular careers themed assemblies, PSHE sessions, tutor group activities, visiting speakers and workshops. Work Ready Bulletin sent home half termly. Student, parent and staff voice actively sought.	Unifrog. Visiting Speaker Programme. Preparation for work experience and selection of placements both driven by LMI, and used to expose students to LMI. Spring term careers fair.	Tailored Unifrog quizzes and careers library access, PSHE sessions, Achieving Aspirations, Innervate careers lessons, Work Experience interview, Individual interviews - Innervate Careers interviews, visits to local Colleges and What Next	Work Ready skills embedded in schemes of work from all departments. Open links to careers drawn in lessons. Subject area careers resourcing. PSHE sessions.	Visiting Speaker Programme HVS Ambitions Programme Work Experience. Skills Act Provider Access Legislation mandated session with technical education or apprenticeship provider. Spring term careers fair.	Faculty led trips and visits. Work Experience programme.	Visiting Speaker Programme, including Worktree events. Skills Act Provider Access Legislation mandated session with technical education or apprenticeship provider. Spring term careers fair.	Unifrog, PSHE sessions, One to one careers guidance appointments. Work Experience appointments.

			Questionnaires.					
Year 11	Regular careers themed assemblies, PSHE sessions, tutor group activities, visiting speakers and workshops. Work Ready Bulletin sent home half termly. Student, parent and staff voice actively sought.	Unifrog. Visiting Speaker Programme. Spring term careers fair.	Tailored Unifrog quizzes and careers library access, PSHE sessions, Innervate careers lessons, Work Experience interviews, Individual interviews - Innervate Careers interviews, visits to local Colleges and	Work Ready skills embedded in schemes of work from all departments. Open links to careers drawn in lessons. Subject area careers resourcing. PSHE sessions.	Visiting Speaker Programme. Skills Act Provider Access Legislation mandated session with technical education or apprenticeship provider. Spring term careers fair.	Faculty led trips and visits.. Oxford University trip.	Visiting Speaker Programme, including Worktree events. Skills Act Provider Access Legislation mandated session with technical education or apprenticeship provider. Spring term careers fair.	Unifrog, PSHE sessions, One to one careers guidance appointments. Next Steps interviews. Application support as necessary.

			Universities as appropriate, What Next Questionnaires. Application support as necessary to achieve 100% placement in suitable post-16 options.					
Year 12	Regular careers themed PSHE sessions, tutor group activities, visiting speakers and workshops. Student, parent and staff voice actively sought.	Unifrog. Visiting Speaker Programme. Spring term careers fair.	Personal support from Work Ready team.	Work Ready skills embedded in schemes of work from all departments. Open links to careers drawn in lessons. Subject area careers resourcing.	Visiting Speaker Programme. Spring term careers fair.	Work Experience programme. Workplace visits, coordinated by Heads of Faculty, Year Team and Career Lead.	Strong relationships with Universities and Apprenticeship providers. Spring term careers fair.	Independent careers advisor 1:1s. Drop in support through Work Ready Hub. UCAS application support. Work Experience appointments.



Year 13	Regular careers themed PSHE sessions, tutor group activities, visiting speakers and workshops. Student, parent and staff voice actively sought.	Unifrog. Visiting Speaker Programme. Spring term careers fair.	Personal support from Work Ready team.	Work Ready skills embedded in schemes of work from all departments. Open links to careers drawn in lessons. Subject area careers resourcing.	Visiting Speaker Programme. Spring term careers fair.	Work Experience programme. Workplace visits, coordinated by Heads of Faculty, Year Team and Careers Lead.	Strong relationships with Universities and Apprenticeship providers. Spring term careers fair.	Independent careers advisor 1:1s. Drop in support through Work Ready Hub. UCAS application support. Work Experience appointments.
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### 3.3 Premises and facilities

The school will make Founders' Hall, Worton Hall, the Sports Hall and, classrooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Lead or a member of their team.

Meaningful online engagement is also an option and we are open to providers that are able to provide live online engagement with our students.

Providers are welcome to leave a copy of their prospectus or other relevant course literature with the Careers Lead, who can make it available to students through the Work Ready Hub. The Work Ready Hub is the school's central location for Careers Education, Information, Advice and Guidance.