



## **Remote Education Provision - Information for Parents and Carers**

This information is intended to provide clarity and transparency to parents and carers about what to expect from remote education where national or local restrictions require entire cohorts (or bubbles) to remain at home.

For details of what to expect where individual students are self-isolating, please see the final section of this page.

### **The Remote Curriculum - what is taught to students at home?**

All students at Hoe Valley School are allocated their own ChromeBook device which they may use at home for remote learning. The curriculum will be delivered via Google Meets using Google Classrooms to share both the teacher's resources and students' work. All Google Meets will be recorded for educational purposes. Students will follow their normal timetable beginning with tutor time at 8:30am and finishing the day slightly earlier at 3:35pm. Tutor time will include weekly year group assemblies, two PSHE lessons and time to discuss students' wellbeing during the lockdown period. All students are expected to be online with their cameras switched on during tutor time as this is very much a wellbeing check in and any concerns raised by students or identified by tutors can be swiftly followed up by the Head of Year and the extended Pastoral Team.

Lessons will begin at the usual time of 8:50am but instead of each of the six lessons a day lasting one hour they will be reduced to 45 minutes to cut down the amount of screen time and allow for movement breaks. This is important in supporting both student and teacher mental health and wellbeing. In terms of the curriculum, we will teach the same curriculum remotely as we do in school wherever possible and appropriate. However, we have needed to make some adaptations in some subjects. For example, DT, PE, Drama and Music as the practical nature of these subjects is not possible to deliver entirely online. Instead, students are given both theoretical lessons as well as practical activities to do which they may film or report back to their teachers showing photographic evidence of their work.

Students are expected to log onto Google Classrooms at the beginning of every lesson as this is when their teacher takes the register and explains the lesson activities. Where possible, microphones and cameras should be switched on to enhance the quality of the online lesson. After this students may be required to stay online and interact with their teachers throughout the entire lesson as they would in school or work independently and submit their work at the end of the lesson. In some cases students may be registered then asked to watch a pre-recorded lesson and complete the requested tasks. Whilst we

endeavour to deliver as many live lessons as possible, it is not always possible as some of our teachers also have young families they need to supervise at home too.

### **Engagement and Feedback**

All students are expected to engage with every lesson every day as they would in school with the exception of Prep. Where Prep occurs on the timetable, students are not expected to log on as this work can be completed independently either during the normal allocated Prep lesson or in the student's own preferred time. Teachers take a register every lesson and this is monitored by Middle Leaders who will follow up on any absences by contacting home in the first instance and should any regular pattern occur, Senior Leaders will also contact parents to understand the reasons why their child has failed to engage with their remote learning and put support plans in place to help them in the future. Contact home will usually be via a phone call and should this not be possible, a formal letter.

Feedback will be provided by teachers for any work completed online, following the relevant Faculty Feedback Policy. This may be written, verbal (via Google Meet or a recording) or a combination of both.

### **Rewards and Incentives**

Students will be awarded House Points in every lesson just as they would in school. You will receive a text message on your mobile phone in the usual way to alert you to when your son or daughter has received one of these points. Weekly postcards will also be sent home to congratulate students who have excelled in their learning and for demonstrating CIRCLE values whilst online in lessons.

### **Additional support for students with particular needs**

We recognise that some students, for example some students with special educational needs and disabilities (SEND), may not be able to access remote education without support from adults at home. In this case, Teaching Assistants will be present in the online lessons to support your child. Please discuss any concerns you may have regarding this situation with Ms Woods (SENCO).

We will continue to deliver online ELSA and counselling sessions with any student who was currently enrolled on these programmes when the school was open and teachers will continue to monitor and identify any student who may become eligible for this provision throughout the duration of the lockdown.

## **Remote education for self-isolating students**

Where individual students need to self-isolate but the majority of their peer group remains in school, how remote education is provided will likely differ from the approach for whole groups. This is due to the challenges of teaching students both at home and in school.

### **If my child is unwell, what should I do?**

You should report your child's absence to the School Office in the usual way and this absence will be recorded in sims (register) and their teacher notified of their absence.

When your child is well enough to attend to engage with online learning, they should be able to catch up on any missed learning as previous lessons can be accessed via Google Classrooms. Teachers will be more than happy to support your child in catching up on anything they missed.

### **If my child is self isolating due to covid but well enough to engage with online learning, what should they do?**

They should engage fully with their online learning in the usual way but you should contact the School Office to inform them of your child's / family's situation.